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19 March 1975

MEMORANDUM FOR: Director of Security

SUBJECT : Annual Safety and Health Program Report

REFERENCE : Memorandum from DD/Sec (PTOS), dated 14 March 1975, subject as above

As requested, Office of Medical Services comments for inclusion in the Agency's Annual Safety and Health Report are provided.

I. Program for Calendar Year 1974

A. Areas of emphasis at the headquarters level continued to be:

- (1) Preventive medicine
- (2) Health hazards
- (3) Health education

B. Results against objectives:

- (1) Preventive medicine

a. There was continued development of the Multiphasic Testing Program mentioned in the last annual report. This program has been well received and is permitting us to screen an increasing number of employees. The program is still however in its development phase and each year should see an increase in number of employees screened.

b. The basic and traditional Agency programs continued for physical examinations for certain assignments, health services,

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immunizations, cafeteria inspections and other occupational health activities.

c. The OMS Consultative Services program continued in its sixth year. This program provides advisory assistance to employees on a voluntary basis for personal or job-related matters.

d. There was continuing attention to refinement and improvement of dispensaries, health rooms, and first-aid equipment.

**(2) Health hazards**

Special medical evaluations for employees involved in hazardous occupations continued. This included personnel working with lasers, fluoroscopy machines, chemicals, and optical magnification systems, as well as those exposed to high background noise.

**(3) Health education**

a. In 1974 training in medical procedures offered by the OMS was restructured to provide more comprehensive instruction in the three basic aspects, first-aid, cardiopulmonary resuscitation and use of the pneulator.

b. The OMS developed a new display, a Heart Disease Detection Exhibit, for Agency employees. This was highly successful and was displayed at the 1974 Annual Scientific Assembly of the Medical Society of the District of Columbia where it was awarded a prize among scientific exhibits.

**II. Planned Program for Calendar Year 1975**

The area of emphasis will remain the same as for 1974.

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**A. Preventive medicine**

(1) The Multiphasic Testing concept will be extended to implement a unified comprehensive evaluation program to cover eventually all types of examinations with the former concept as the core. An ultimate objective is to offer periodic medical screening to each employee.

(2) The traditional basic medical program with its occupational health applications will continue, as will the Consultative Services program.

**B. Health hazards**

Special medical evaluations in this area will continue.

**C. Health education**

(1) In 1975 emphasis in medical training of Agency employees will be on reaching those who require it because of their duties, and on periodic refresher training of employees previously trained.

(2) The Heart Disease Detection Exhibit will be available on appropriate occasions to Agency employees. It will also be presented at the 1975 American Industrial Health Conference in San Francisco, California.

STATINTL

**SIGNED**

**JOHN R. TIETJEN M.D.**

**JOHN R. TIETJEN, M.D.  
Director of Medical Services**

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